

DEFINITION ALTERATION REQUEST(DAR)

The DAR-form is to be used to request, describe, evaluate, and authorise the definition/item change. The DAR to be sent to: Supplier.quality@bergenengines.com

DARK SHADED SECTIONS ARE FOR Bergen Engines USE ONLY

SQ DAR No.:	REQUEST No.:	DATE.:	Version:
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(1) SUPPLIER INFORMATION (REQUESTED BY)		
COMPANY NAME:	REQUESTOR'S NAME:	E-MAIL:
SUPPLIER/VENDOR CODE:	PHONE No.:	

(2) ITEM(S) AFFECTED (Parts to be replaced/alterred/changed) Documentation to be attached (Drawing, Datasheet, etc.)	(3) REPLACEMENT PART (Proposal from supplier) Documentation to be attached (Drawing, Datasheet, etc.)
BEAS Item NO. (Definition)	Item no./ Description (Manufacturer no./Definition)
Item no./Description and Reason for alteration/request (Manufacturer no./Definition)	Item no./ Description (Manufacturer no./Definition)

Reason for request / Justification / Additional information in the page below: yes no

(4) FOR BERGEN ENGINES (BEAS)	Priority input:
The DAR has to be sent to beas.product.change@bergenengines.com (and handled as "change proposal" in "Product Change Workflow"). Copy to be sent to stakeholder(s).	<input type="checkbox"/> ACCEPTED <input type="checkbox"/> REJECTED <input type="checkbox"/> MORE INFO REQUIRED <input type="checkbox"/> OTHER Comment(s):
Technical Stakeholder(s):	Supplier Quality Control: Purchaser/MRPC:

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